

2017 Wages Paid & Tax Payment Record

We recommend return of this information by January 19, 2018 to allow time to prepare your W2s by the due date.
List all Wages Paid to Employees during 2017. If Employee is your child, please list age of child.

Legal Business Name: _____ FEIN: _____

Address: _____ City, State, Zip: _____

Contact Name: _____ Email address: _____

Phone Number: _____ Alternate Phone #: _____

Employee Name: Address: SS #:	Gross Wages	FICA (SS) Withheld	Medicare Withheld	Federal Withheld	State Withheld	Net Pay

Number of Workers Employed during March: _____

List Dates and Amounts of Total Employment Taxes deposited (paid) for 2017 with federal tax deposit confirmation.

Date	Amount Pd	Date	Amount Pd	Date	Amount Paid	Date	Amount Paid
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

The following information is needed for your Form 943 if your total gross wages is \$2,000 or more:

	Gross Wages per Month	Federal Tax withheld for Month (don't include FICA)		Gross Wages per Month	Federal Tax withheld for Month (don't include FICA)
Jan			Jul		
Feb			Aug		
Mar			Sept		
Apr			Oct		
May			Nov		
Jun			Dec		

Signed _____ Date _____

This information is complete and accurate, to the best of my knowledge, for preparation of my 2017 Form W2(s) and W3.

NOTE: 1099 forms also have a January 31 due date. Please use our 2017 Form 1099 Worksheet to summarize this information. *We process First in, First out method. Please sign this form & bring or mail your information to us ASAP so we can process your forms timely! Thank you.