

2021 FORM 1099/1099-NEC Worksheet

We recommend return of this information by January 17, 2022 to allow time to prepare your 1099s by the due date of January 31, 2022.

Legal Business Name: _____ FEIN or SS: _____

Address: _____ City, State, Zip: _____

Contact Name: _____ Email address: _____

Phone Number: _____ Alternate Phone #: _____

INTEREST: Include interest payments made to individuals that totaled \$600 or more during 2021.

Do not include payments to banks, lending institutions or federal agencies.

RENT: List all those to whom you paid rents (for farm/business purposes) that totaled \$600 or more during 2021.

MACHINE HIRE/CUSTOM WORK/OTHER SERVICES (including veterinary services): List all to whom you paid \$600 or more during 2021.

Name and Address (Payee--Whom Paid)	Payees SS # or FEIN #	INTEREST PAID	RENT PAID	MACHINE HIRE/ CUSTOM WORK/OTHER
	SS # _____ FEIN # _____	\$ _____	\$ _____	\$ _____
	SS # _____ FEIN # _____	\$ _____	\$ _____	\$ _____
	SS # _____ FEIN # _____	\$ _____	\$ _____	\$ _____
	SS # _____ FEIN # _____	\$ _____	\$ _____	\$ _____
	SS # _____ FEIN # _____	\$ _____	\$ _____	\$ _____

I will pick up my recipient copies.

I would like Accounting Associates, Inc. to mail my recipient copies.

Signed _____ Date _____

This information is complete and accurate, to the best of my knowledge, for preparation of my 2021 Form 1099(s) and 1096.

NOTE: Employee W-2 forms and corresponding 940, 941, 943, and 944 forms also have a January 31 due date. Please use our 2021 Wages Paid Worksheet to summarize this information. We process First in, First out method. Please sign this form & bring or mail your information to us ASAP so we can process your forms timely! Thank you.