

BUSINESS WORKSHEET FOR YEAR 2023

Name _____

INCOME

Gross Receipts or Sales	\$	Cost of Goods Sold	\$
Federal Gas Tax Refund	\$	Returns & Allowances	\$
Federal or State Grants	\$	Other Income	\$

EXPENSES

Advertising	\$	Repairs & Maintenance	\$
Bad Debts from sales or services	\$	Supplies	\$
Car & Truck Expenses (SEE BELOW)	\$	Taxes	\$
Commissions and Fees	\$	Licenses	\$
Depreciation & Section 179	\$	Travel Expenses	\$
Employee Benefit Programs	\$	# of Days Away Overnight	
Insurance (non health)	\$	Meal Expense	\$
Interest-Mortgage	\$	Utilities	\$
Interest-Other	\$	Wages	\$
Legal & Professional Services	\$	Business Telephone	\$
Office Expense	\$	Internet	\$
Pension & Profit-Sharing	\$	10T Election	\$
Rent or Lease--Vehicles, Equip.	\$	Commercial Clean Vehicle Credit	\$
Rent or Lease--Other Property	\$	Office in the Home	\$

COST OF GOODS SOLD

Method used to value inventory (check one)	<input type="checkbox"/> Cost	<input type="checkbox"/> Lower of Cost or Market	<input type="checkbox"/> Other
Inventory at Beginning of Year	\$		
Cost of Items Less Personal Use	\$		
Cost of Labor. (Not including amounts paid to yourself)	\$		
Material and Supplies	\$		
Other Costs	\$		
Inventory at End of Year	\$		

Inventory must be detailed annually, if audited by IRS (For Your Records)

INFORMATION ON YOUR VEHICLE

Date Placed in Service for Business?	Total # of Miles Driven Jan 1 - Dec 31:
Do you have another vehicle for personal use?	Business miles:
Was your vehicle available for personal use?	Commuting miles:
Do you have evidence to support your deduction?	Other miles:
Make of Vehicle:	

***BRING IN 1099s/1098s FOR INTEREST PAID**

SEE OTHER SIDE

SEE OTHER SIDE

BUSINESS WORKSHEET FOR YEAR 2023

ASSETS PURCHASED

(bring purchase or trade papers)

	DATE	DESCRIPTION	NEW/ USED	COST
1				\$
2				\$
3				\$
4				\$
5				\$
6				\$
7				\$
8				\$
9				\$
10				\$

ASSETS SOLD OR TRADED

(bring purchase or trade papers)

	DATE	DESCRIPTION	NEW/ USED	COST
1				\$
2				\$
3				\$
4				\$
5				\$
6				\$
7				\$
8				\$
9				\$
10				\$

SEE OTHER SIDE